



**Sierra Elementary PTC Minutes
December 3, 2014 – 6:00pm**

I. Call to order

Meeting called to order at 6:04 pm.

II. Roll Call/Introductions

Jamie Wuerthner, President

Betsy Welch

Mark Musser, Co-Vice President

Lisa Zeng

Suzi Pangman, Co-Vice President

Yvonne Edwards

Katie Leman, Co-Treasurer

Rosie Marie Caballero

Barbara Trammell, Co-Treasurer

Hannah Anderson

Susan Willson, Secretary

III. Approval of minutes – November 5, 2014

Mark Musser motioned to approve the minutes for the PTC General Meeting held November 5, 2014. Barbara Trammell seconded. Minutes approved.

IV. Treasurers Report

Katie Leman, Co-Treasurer, provided an update on the previous month's activity. There hasn't much activity, other than shifting funds from accounts as voted on in last month's PTC General Meeting. She highlighted the \$300 from eScrip and noted that this amount accounts for two months' worth of activity.

V. Event Updates

A. Auction Night (Betsy Welch)

Betsy provided an update on planning efforts for this year's school auction. Due to a number of activities conflicting with the initial May 2nd date, Sierra's Auction Night - Moonlight Madness, has been moved to Saturday, February 28th at Granite Bay Country Club. Start time is expected to be 5:30 pm. Betsy and Trista (co-chair of this year's event) have secured the date, venue, and DJ. This year, Granite Bay Country Club is helping to offset our expenses by deducting from our bill proceeds from the bar.

Instead of the typical Teacher Services, the committee has suggested "Be the Teacher for a Day," which faculty seems to be very excited about. However, if teachers still want to provide a service as they have done in previous years, they are than welcome to do so.

Betsy requested the auction information be included on the school's homepage, with a link to the PTC site.

Betsy and Trista will reach out to parents requesting help with securing auction donations and sponsorships, as well as day of assistance. Any parents interested in volunteering should contact Betsy or Trista.

VI. IB Refund Money (Hannah)

As was discussed at last month's PTC General Meeting, the PTC will be receiving a refund from the District in the amount of \$7,910 to cover the annual IB Program fee. Hannah asked the staff to provide their input on items they would find most useful with this money. The priorities identified were:

- Copy machine (the current copy machine frequently experiences issues and with the amount of copying staff and parents have to do, it is necessary to have a functioning copier);
- Technology upgrades in the class (currently, we have two carts of Chrome Books (estimated at \$13,000 each with 36 books to share among the classes);
- Higher-level IB Program staff training; and
- Shade structure (Hannah researched the shade structure and found the cheapest solution to be \$30-\$40,000. Therefore, this is not an option.)

Hannah asked her teachers to select their top choices and technology and the copy machine were neck and neck. Hannah further asked her staff for clarification on "added technology in the classrooms" and found that Chrome Books and Ipads (for the K-1) teachers were the most requested items. Susan Willson inquired about the turn-around time for receiving Chrome Books once ordered, and Hannah said it could take months depending on the volume of orders received.

The copy machine seems to be the most pressing need with a price tag of \$10,974.04.

Suzi Pangman motioned that the \$7,910 refund from the District be applied for the lease of a new copy machine, with the remaining \$3,064.04 coming from the General account. Barbara Trammell seconded. Motion approved.

- Katie Leman suggested at this time we move the \$3,953.40 in the Fall Carnival account to the General account. Jamie Wuerthner motioned and Suzi Pangman seconded. Motion approved.

VII. Teacher Requests

A. 6th Grade Idiom Dictionaries

Susan Willson motioned that \$70 be moved from the General Fund for the purchase of eight Idiom Dictionaries for use in the 6th grade classes. Suzi Pangman seconded. Motion approved.

VIII. Principal's Message

- Just a reminder that Laura is retiring this month. Anyone interested in expressing their well wishes is encouraged to do so before the holiday break.

- Strategic planning is going well, with final recommendations coming soon.

IX. New business/Open Forum

- Jamie Wuerthner shared the board's interest in acquiring an app that will enhance communication from the school to parents – School Apptitude. Several area-schools already have implemented this system and seem to really enjoy the benefits. Hannah shared that through the strategic planning efforts, a team is focusing on how to enhance communication between school and parents. The app, which is downloaded for free, will include push-notifications and special alerts, the ability to manage student attendance, support PTC events and encourage volunteerism. There is a one-time set-up fee and a \$996 annual fee. There is the ability to sell five sponsorships to help underwrite the cost of the app (other schools actually make money off the program). Lisa Zeng asked about the percentage rate of parents that download the app (Jamie will inquire). Lisa also suggested that the PTC board try and secure the sponsors prior to committing to the program to ensure it doesn't cost the PTC money.

- Hannah suggested the PTC schedule a discussion in the future about setting up a "Corporate Sponsorship Program" for the PTC, as was suggested at the beginning of the year.

- Just a reminder, due to the holidays, we will not hold a PTC General meeting in January. The next meeting will be held on Wednesday, February 4, 2015.

X. Adjournment

Meeting adjourned at 7:25 pm.

Minutes taken and submitted by Susan Willson, PTC Secretary.